

Deardoff Senior Center
Reopening Plan - Phase One

1.) **Date of reopening:** Monday, October 5, 2020

2.) **Hours of Operation**

- a. Monday - Friday
- b. 8:00am - 4:30pm

3.) **Staffing**

- a. Staff and personnel necessary for operations of the facility shall receive training on infection control including new procedures for COVID-19. Training shall include the following topics: infection control, appropriate use of PPE (personal protection equipment) and hand sanitizers, spacing/social distancing, sanitizing surfaces and new facility procedures for COVID-19
- b. Volunteers will be scheduled to assist with scheduling activity appointments, screening/temperature taking and having waivers filled out.
- c. Volunteers will be on hand while activities are in session.

4.) **Participants**

- a. All participants shall be pre-screened for COVID-19 before entering the facility
- b. During this initial phase of limited capacity, participants unable to wear masks shall not be permitted to return to the facility.
- c. Participants considered to be a risk to others shall not be accepted into the facility until it is safe for everyone.
- d. Participants shall be reminded about the risks of the spread of COVID-19 and the appropriate safety measures to take to protect themselves.
- e. Facility will maintain a log that tracks the attendance of each participant including telephone number and address. This log shall be maintained for at least six (6) months. Logs shall be made available upon request to participants, visitors and the Ohio Department of Health.

5.) **Activities/Classes/Programs**

- a. Participants are urged to call ahead to “reserve” their spot no more than one week in advance of activity/class/program.
- b. Reduced class sizes - maximum is determined by 50% of fire code max occupancy of location and ability to space out by 6 feet.
- c. Mask WILL BE required and temperature checked at sign-in
- d. All “Responsible Restart” guidelines from the coronavirus.ohio.gov website are followed.
- e. Class times will allow for at least 30 minutes in between classes to allow for proper disinfecting of chairs, tables, equipment, etc.
- f. Card playing, Dominoes and similar activities where equipment is shared will not return with Phase One.

(OVER)

- g. Bingo will resume using disposable, paper cards. Players will be responsible for bringing their own “markers” (chips, pen, dauber etc.).
- h. Meals
 - i. Self-service buffets are prohibited, but self serve beverages are permitted
 - 1. Visual six-foot ground markers will be required to show proper distance in line.
 - i. Library usage is permitted by appointment. Masks must be worn and disposable gloves will be provided to be worn before touching any books.
 - j. Congregate events and field trips remain prohibited indefinitely.

6.) Sanitation

- a. Continue to monitor all CDC guidelines for infection prevention and control and implement, as appropriate.
- b. A hand sanitation station shall be available upon entry to the facility.
- c. Hand sanitizer shall be available throughout the facility for staff and participants.
- d. High touch areas are disinfected hourly.
- e. A deep-cleaning is conducted each day, either before or after business hours.

7.) Social Distancing and Signage

- a. 6 feet social distancing must be maintained at all times.
- b. In entry, signs shall be posted requiring safe distancing and face coverings.
- c. Reminder signage for hand-washing, sanitization of equipment and safe distancing.
- d. Signs posted with COVID-19 screening questions.
- e. Posted directional signage to encourage separation of entrances and exits.
- f. Face masks are required by ALL those inside the building, unless ACTIVELY exercising while maintaining distance.
- g. Seating areas throughout the building should be removed or blocked off to discourage congregation.
- h. Proper signage is posted throughout the senior center.

8.) Confirmed Case

- a. Immediately isolate and seek medical care for any individual who develops symptoms while at the facility
- b. Shut down space for deep sanitation
- c. Work with the local health department to identify potentially infected or exposed individuals to help facilitate effective contact tracing/notifications.
- d. If possible, once testing is readily available, test all suspected infections or exposures.
- e. Contact the local health department to initiate appropriate care and tracing.

9.) Memberships

- a. All memberships that were active as of 3/31/2020 have been granted a six (6) month extension on their membership expiration date.